

# PRIVATE EVENT GENERAL INFORMATION

## BELLA VISTA EVENT VENUE

BELLA VISTA HAS QUICKLY BECOME THE PREMIERE EVENT VENUE IN DOWNTOWN STOCKTON, CA. OUR STUNNING OUTDOOR VIEW OVERLOOKING THE STOCKTON MARINA AND OUR LOCATION IN THE HEART OF HISTORIC DOWNTOWN IS SURE TO MAKE ANY EVENT A MEMORABLE ONE.

## PRIVATE EVENT SPACES



### THE TERRACE

THE TERRACE IS THE MOST HIGHLY REQUESTED EVENT SPACE AT BELLA VISTA. WITH A VIEW OVERLOOKING THE SKYLINE OF DOWNTOWN STOCKTON AND THE BEAUTIFUL WATERFRONT, THIS EVENT SPACE IS IDEAL FOR SPECIAL OCCASIONS AND LARGE GATHERINGS. THE TERRACE CAN HOST UP TO 250 (SEATED) AND 400 (STANDING) GUESTS PER EVENT. THE OPEN FLOOR PLAN ALLOWS FOR VARIOUS SEATING OPTIONS TO MAXIMIZE EVENT DESIGN.



### THE DINING ROOM

THE DINING ROOM, CAN ALSO BE RENTED OUT FOR YOUR NEXT EVENT. THE TRADITIONAL RESTAURANT LAYOUT MAKES THIS A GREAT SPACE FOR FORMAL EVENTS SUCH AS ANNIVERSARIES, BIRTHDAYS, OR HOLIDAY PARTIES. THE WARM AMBIENT LIGHTING AND DÉCOR MAKE EVEN THE LARGEST OF GATHERINGS COZY AND INTIMATE. A MAXIMUM OF 288 GUESTS CAN BE HOSTED IN THIS SPACE.



### THE PRIVATE ROOM

THE PRIVATE ROOM PROVIDES A MORE SECLUDED SPACE FOR SMALL GATHERINGS OF UP TO 60 PEOPLE. UNLIKE THE DINING ROOM, THIS SPACE CAN BE CUSTOMIZED AND DECORATED TO FIT YOUR EVENT THEME. THIS ROOM ALSO HAS MANY VARIOUS SEATING OPTIONS TO FIT THE SPECIFIC NEEDS OF YOUR EVENT. AN A/V SYSTEM IS AVAILABLE FOR SPECIAL PRESENTATIONS WHICH MAKES THE SPACE IDEAL FOR BUSINESS AND PROFESSIONAL FUNCTIONS.



## HOW OUR MENUS WORK

WE WILL WORK WITH YOU TO CREATE A PERSONALIZED SET MENU FOR YOUR EVENT. PLEASE SEE SAMPLE MENUS, PLATED, BUFFET OR FAMILY STYLE, AND DESIGNED TO CREATE A SPECIAL CULINARY EXPERIENCE. VEGETARIAN AND GLUTEN FREE OPTIONS ARE ALWAYS AVAILABLE. PLEASE LET OUR SPECIAL EVENT COORDINATOR KNOW IF YOU HAVE ANY DIETARY RESTRICTIONS OR REQUIREMENTS. WE WILL DO OUR BEST TO ACCOMMODATE ALL DIETARY NEEDS.

NOTE: TERRACE EVENTS - FINAL ESTIMATED PAYMENT IS DUE NO LATER THAN TEN BUSINESS (10) DAYS BEFORE YOUR EVENT DATE AND IS NONREFUNDABLE. RESTAURANT EVENTS – FINAL PAYMENT IS DUE AT THE END OF YOUR EVENT. ALL EVENTS MUST BE PAID IN FULL AT THE END OF EVENT.

## BEVERAGE

ALL BEVERAGES ARE BASED ON CONSUMPTION. WE HAVE AN EXTENSIVE WINE LIST AND FULL BAR AND HAND-CRAFTED COCKTAILS. WE CAN TAILOR YOUR WINE SELECTIONS TO MATCH YOUR MENU AND ENHANCE YOUR DINING EXPERIENCE. WINE REQUESTS SHOULD BE MADE SEVEN DAYS IN ADVANCE TO ENSURE AVAILABILITY.

## BARTENDERS

FOR EVENTS THAT ARE SERVING ALCOHOL, A \$75 FEE PER BARTENDER WILL BE ASSESSED. EACH BARTENDER CAN SERVE UP TO 75 GUESTS.

## CHAMPAGNE TOAST

WE CAN ALSO FACILITATE A CHAMPAGNE/CIDER TOAST FOR YOUR EVENT. THERE WILL BE A \$2 FEE PER PERSON PLUS THE COST OF THE CHAMPAGNE AND CIDER.

## CORKAGE

IF YOU CHOOSE TO PROVIDE YOUR OWN WINE, A FEE OF \$15 PER 750ML BOTTLE WILL BE APPLIED FOR THE FIRST 5 BOTTLES, AFTER THAT IS \$25 FEE PER BOTTLE.

## MINIMUM, GRATUITY AND TAXES

FOOD & BEVERAGE MINIMUMS ARE FOR FOOD AND BEVERAGES ONLY, AND DO NOT INCLUDE SERVICE CHARGES, SALES TAX.

## GUARANTEE AND HEAD COUNT

YOUR GUEST COUNT MUST BE CONFIRMED AT LEAST TWO WEEKS PRIOR TO YOUR EVENT. AFTER 2 WEEKS WE CAN ONLY ACCEPT INCREASES IN THIS NUMBER. THE CONFIRMED GUEST COUNT WILL BE USED AS THE MINIMUM IN FINALIZING YOUR BILL. THE DIFFERENCE WILL BE ADDED TO YOUR BILL AS A ROOM CHARGE.



## DEPOSIT & EVENT CONTRACT

A NON-REFUNDABLE \$500 DEPOSIT AND A SIGNED CONTRACT ARE REQUIRED TO HOLD YOUR RESERVATION. THE DEPOSIT IS APPLIED TO YOUR BILL AT THE COMPLETION OF YOUR EVENT. THE SIGNED EVENT CONTRACT AND DEPOSIT MUST BE RETURNED WITHIN 5 WORKING DAYS OF RECEIVING THE CONTRACT TO SECURE THE ROOM AND DATE.

**PLEASE NOTE YOUR EVENT DATE IS NOT GUARANTEED UNTIL THE SIGNED CONTRACT AND DEPOSIT PAYMENT ARE RECEIVED.**

## DESSERTS

FOR ALL DESSERTS BROUGHT TO THE RESTAURANT, WE CHARGE \$2 PER PERSON.

## AUDIO VISUAL NEEDS

ARRANGEMENTS FOR AUDIO/VISUAL EQUIPMENT CAN BE MADE IN ADVANCE.

## FLOWER ARRANGEMENTS & DECORATIONS

GUESTS ARE WELCOME TO BRING THEIR OWN FLOWER ARRANGEMENTS AND TASTEFUL DECORATIONS.

## PARKING & VALET

WE OFFER PARKING VALIDATION AT THE ED COY PARKING STRUCTURE ON HUNTER STREET WHICH IS GOOD FOR \$2 FOR 2 HOURS. IF YOU ARE INTERESTED IN VALET SERVICE, PLEASE CONTACT YOUR SPECIAL EVENTS COORDINATOR TO ARRANGE IT FOR YOU.

## ROOFTOP RENTAL

RENTAL OF THE ROOFTOP INCLUDES, TABLES, CHAIRS, PLATES, FLATWARE AND WATER GLASSES. LINENS AND WINE GLASSES ARE NOT INCLUDED BUT YOUR SPECIAL EVENTS COORDINATOR CAN ARRANGE IT FOR YOU.

## FINALLY

CONTACT US TODAY TO RESERVE YOUR SPACE FOR A UNIQUE AND MEMORABLE CELEBRATION! OUR SPECIAL EVENTS COORDINATOR WILL GUIDE YOU IN CREATING AN EVENT THAT BEST SUITS YOUR BUDGET AND YOUR VISION. WE AIM TO EXCEED YOUR EXPECTATIONS AND TO HANDLE THE DETAILS FOR YOU, LEAVING YOU TO ENJOY YOUR TIME WITH US.